

## INSTRUCTIONS FOR THE AUTHORS

### Article submission

In order to disseminate the research results in the field, researchers, scholars and professionals are welcome to submit an electronic version of the manuscript (in Microsoft Office Word format).

**Submission requirements:** To submit an article for publication in our journal it is required that the article was neither published before, or it was considered for publication in other journals. Authors are responsible for the content and the originality of their contributions. In order to be published, articles must be thoroughly researched and referenced.

**IMPORTANT: All papers must be submitted in electronic format, only in English language and formatted according to the model provided on the Journal Website to the email address:** auog.uoradea@yahoo.com.

### Copyright statement

Each manuscript must be submitted along with a certification on the part of the author that the scientific contribution represents the author(s) original work and has not been copyrighted anywhere else, document which can be downloaded ([click here for download](#)).

By submitting a scientific work to Annals of the University of Oradea, Seria Geografie the submitters agree to the following:

- the submitted work belongs exclusively to the declared authors;
- the submitted work represents original scientific research;
- the submitted work has not been published or submitted for publishing to another journal;
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The submitters agree to be solely held accountable in case of breaching the above terms and to defend the representatives of Annals of the University of Oradea, Seria Geografie in the event of a lawsuit related to the submitted work.

When submitting a paper the authors are required to fill and send a scanned copy of the declaration of conformity provided on the Journal Website.

### Privacy statement

The submitted personal data, such as names or email addresses, are used only for the declared purpose of the Annals of the University of Oradea, Seria Geografie journal (publishing original scientific research). Manuscripts are received at all times. However, in order to have your article published in the current year's issue, the manuscripts must be submitted three months before publication date (June, December).

### Article format

All manuscripts must be edited entirely in English. Article must include:

- Title;
- Author name(s). For each author you must mention the author's scientific title, his affiliation (institution) and e-mail address;
- Abstract (maximum 300 words);

- Keywords (not more than 5 - 6 words);
- Acknowledgments (if any);
- Main body text (structured according to template provided on the website);
- Illustrations (graphs, diagrams, maps, photos - should have indications of their position in the text and title written in English) must be introduced in text and must be also submitted in electronic format, preferably in JPG, PNG or BMP format and must be referred to as Figures, which should be numbered with Arabic Numbers.
- Tables must be numbered with Arabic numbers and should not repeat data available elsewhere in the text.
- References must be indicated in the text, between brackets and must include the author's name and the date of the publication (Ilieş, 2012). When three or more authors are refereed, they will appear in the text as follow: (Ilieş et al., 2012). References must be listed in alphabetical order at the end of the text.

The following style sheet is recommended:

- for journals:  
Herman, G. V., Ilieş, D.C., Baias, Ş., Măduţa, M.F., Ilieş, A., Wendt, J., ... & Josan, I., (2016). The tourist map, scientific tool that supports the exploration of protected areas, Bihor County, Romania. *GeoSport for Society* 4(1): 24-32.
- for books:  
Herman, G. V., (2011). *Omul și modificările antropice din Câmpia Someşului [The man and anthropogenic changes in Somes Plain]*, Editura Universităţii din Oradea, Oradea, Romania.
- for newspaper articles  
Name of the newspaper, date of publication, *Title of the newspaper article*, date, page Oradea Times (2010), *Travel architecture*, 11.03.2010, p. 13.
- for websites  
Author (if available), article title, URL, accessed on ... (time, day, month, year)

The standard model for submitting your manuscript, in Microsoft Word format, can be downloaded from <http://istgeorelint.uoradea.ro/Reviste/Anale/pr.html>, it should be filled in and sent by e-mail to [auog.uoradea@yahoo.com](mailto:auog.uoradea@yahoo.com).

### **Review process**

All the manuscripts received at the Editorial Office undergo an anonymous peer review process, necessary for assessing the quality of scientific information, the relevance to the field, the appropriateness of scientific writing style, the compliance with the style and technical requirements of our journal etc. The referees are selected from the national and international members of the editorial and scientific board, as well as from other scholars or professional experts in the field. The referees assess the drafts of the articles, commenting and making recommendations. This process leads either to acceptance, recommendation for revision, or rejection of the assessed article. Editors reserve the right to make minor editorial changes to the submitted articles, including changes to grammar, punctuation and spelling, as well as article format, but no major alterations will be carried out without the author's approval. Before being published, the author is sent the proof of the manuscript adjusted by editors. If major revisions are necessary, articles are returned to the author so that he/she should make the proper changes. Authors are notified by email about the status of the submitted articles in at most 3 months from the receiving date.